

HOW TO CLAIM

In the event of a claim, contact Adamjee to obtain a claim form. The Claim Forms are also available on our official website, www.adamjeelife.com. You will also be advised on all additional documentation that is required for the claim to be processed.

THE CLAIMS DEPARTMENT'S CONTACT DETAILS ARE:

Adamjee Life Assurance Company Limited , Claims Department,
The Forum, Suit No.301, Plot G-20, Block 9, Clifton Karachi
Tel No. 92-21-5362620 & 23 Ext: 114 Fax:92-21-5362621

Only Original documentation will be accepted. In the event that the original is not available, only certified copies will be accepted. Documentation can be faxed so that the claims department can start processing the claim. However, the original documentation still has to be received by Adamjee before payment of the claim can be made.

Adamjee Life reserves the right to ask for further requirements if deemed necessary.

DOCUMENTS REQUIRED: GROUP LIFE

DEATH CLAIMS

1. Claim Intimation Form
2. Claimant's Statement Form
3. Physician's Statement Form
4. Copy of C.N.I.C. of insured duly attested by the gazetted Officer
5. Original / Attested Copy of Union Council/Cantonment/ Zilla Council Death Certificate or
6. Copy of Hospital Death Certificate
7. Copy of FIR and Post Mortem Report duly attested (In case of accident only)

CRITICAL ILLNESS

1. Claim Intimation Form
2. Claimant's Statement Form
3. Physician's Statement Form
4. Complete medical record.
5. All Laboratory and Radiology Reports
6. First Diagnostic Report of illness
7. Detailed Medical Summary/ Summaries from the treating physician(s) (if more than one)
8. Copy of C.N.I. Cards of insured duly attested by the gazetted officer.

DISABILITY CLAIMS

1. Claim Intimation Form
2. Claimant's Statement Form
3. Physician's Statement Form
4. Employer's Statement Form
5. Complete medical record.
6. Complete Attendance and Leave Records
7. Disability Certificate from Hospital
8. All Laboratory and Radiology Reports
9. Detailed Medical Summary/ Summaries from the treating physician(s) (if more than one)
10. Copy of C.N.I. Cards of insured duly attested by the gazetted officer.